

**Wisconsin Public Library Consortium**  
**Board Meeting Agenda**  
**February 22, 2022 at 2:00 PM**  
**by zoom\***

{Alternate in-person location: 1775 4th St, Fennimore, WI 53809}

**1. Call to order/Welcome & Introductions**

**2. Consent Agenda**

- a. Review agenda
- b. Approval of minutes from [October 25, 2021](#)
- c. Acceptance of Digital Library Steering Committee minutes from [November 11, 2021](#)
- d. Acceptance of Technology Steering Committee minutes from [November 2, 2021](#)
- e. Decisions made between October 25, 2021 and current meeting: None
- f. [YTD Budget](#)

**3. Updates from Previous Meetings/Projects**

- a. **Discussion and Action: Magazine Renewal**
  - i. Renewal for 2022 was quoted at \$100,000 but actual cost was \$80,000. Does the board want to allocate the remaining \$20,000 to Digital Library content or apply toward 2023's magazine renewal?
- b. **Update: Historical and Local Digital Collections Committee**
- c. **Update: Advocacy Workgroup**

**4. New Business**

**a. Discussion and Action: Apportionment of the 2021 Budget Carryover and Unbudgeted Expenses**

*Background:* Each year, we take the funds not spent by the Consortium in the previous year and allocate them to the appropriate budget for the current year. This year, we have the following funds to allocate:

- \$5.00 Member shares {recommendation: carry over to digital content}
- \$2.00 Buying pool income {recommendation: carry over to digital content}
- \$0.99 Recorded Books {recommendation: carry over to same line}
- \$11,285.00 Donations {recommendation: move to digital content}
- \$953.11 Website {recommendation: carry over to same line}
- \$2,743.94 OverDrive Content {recommendation: carry over to same line}
- \$8,710.46 Digital Newspaper Hosting {recommendation: carry over to same line}
- \$2,379.57 Digital Newspaper Uploads {recommendation: carry over to same line}
- \$41,179.44 LSTA Historical Newspaper Project {recommendation: carry over to same line}
- \$44,000.00 R&D {recommendation: carry over to same line}
- \$34,833.98 Reserves {recommendation: carry over to same line}
- \$(199.70) Other Expenses {recommendation: remove from reserve}

*Additional Documents:* [2021 End of Year Budget](#)

*Questions for discussion:*

- Are there any questions or concerns about the proposed allocations?

**b. Discussion: Formation of Budget Committee**

*Background:* The Board needs to form the annual Budget Committee. Last year, the Budget Committee consisted of:

- The Board Chair
- The Board Liaison to the Digital Library Steering Committee
- A representative from any Board Subcommittee (currently the Historical and Local Digital Collections Committee)
- A volunteer from the Board

*During the meeting:* The group will confirm the members and ask for volunteers from the Board.

*Additional documents:* None

*Questions for discussion:*

- Does the Board wish make changes to the makeup of the Budget Committee?
- Who would like to serve on the Committee as the Board volunteer?

**c. Discussion: Bylaws Review**

*Background:* The WPLC Bylaws Committee has been working on revising the current bylaws.

*During the meeting:* The group will review the proposed changes to the agenda.

*Additional documents:* [WPLC Bylaws 2022 Draft with suggestions](#), [WPLC Bylaws 2022 Draft clean copy](#), [WPLC Bylaws 2018](#)

**d. Discussion: Planning for the 2022 Annual Meeting**

*Background:* The next meeting will be the WPLC Annual Meeting. The annual meeting is will be held at WAPL on May 10<sup>th</sup> or 11<sup>th</sup>, 2022.

*Additional documents:* None

*Questions for discussion:*

- What topics or specific concerns do we need to address at the annual meeting?

**e. Discussion: Annual Review of Consortium Documents**

*Background:* As this is the first meeting of the year, the group will review the Board orientation packet.

*Additional documents:* [WPLC Board Orientation Packet 2022](#)

**5. Information Sharing from Partners**

*Question:* For those systems that requested the OverDrive statistics with patron information, how will you be using that data?

**6. Adjourn**

*Next meeting: Annual Membership Meeting and Board Meeting May 10<sup>th</sup> or 11<sup>th</sup>, 2022.*

**\*Join Zoom Meeting**

<https://us02web.zoom.us/j/89246330320?pwd=c0F3OXRpK01DUE14QXI0V0QrUnVSZz09>

Meeting ID: 892 4633 0320

Passcode: 582655