

**Wisconsin Public Library Consortium
Technology Collaboration Steering Committee Notes
November 12, 2024, 3:00 PM
via zoom***

ATTENDEES: Kristen Anderson (WRLS), Melissa Aro (DPI), Wyatt Ditzler (PLLS), Bryan Durkee (OWLS), Steve Hesel (MCFLS), Tony Kriskovich (NWLS), Vicki Teal Lovely (SCLS), John Thompson (IFLS)

ABSENT: Bill Herman (DPI), Karol Kennedy (BLS), Marla Sepnafski, (WVLS)

Project Managers: Jennifer Chamberlain (WiLS), Melody Clark (WiLS)

1. Call to order & Welcome

V. Teal Lovely called the meeting to order at 3:00 pm and welcomed the steering committee's newest member, Tony Kriskovich from Northern Waters Library System replacing Sherry Anderson.

2. Review Agenda – changes or additions

No changes were made to the agenda.

3. Approval of Technology Steering Committee minutes – [August 13, 2024](#)

S. Hesel moved to approve the minutes, B. Durkee seconded. No changes were made. Motion carried.

4. Reports: Workgroup and Community of Practice Updates

- Technology Backup Workgroup - [September 9, 2024](#)
 - Dell Maintenance Extension costs – V. Teal Lovely shared with the committee the costs and funding approach for extending the Dell Maintenance contract for the existing backup hardware through May 2026. [The five year plan](#) has been updated with this information.
 - Total cost: \$177,400.47
 - IFLS will cover \$133,475 from held LSTA funds: remaining balance \$0
 - SCLS will cover \$43,925.47: remaining balance \$66,419.53
 - The December 2nd meeting will be opened to the rest of the state to ascertain interest in the backup system for those who are currently not participating.
- Digital Archives Backup Workgroup - [September 16, 2024](#)
 - It was noted that all the systems that have signed up to participate have been contacted and scheduled for onboarding training.
- Tech Community of Practice – W. Ditzler
 - W. Ditzler gave a brief overview of the most recent Technology Community of Practice meeting on October 15.
 - ~~Dec 17 meeting – open invite to all systems to discuss next-gen backup collaboration~~ – It was noted that this was a mistake on the agenda. The meeting open to all systems is the Tech Backup Committee meeting on December 2nd.
- WPLC Board Update – K. Anderson provided a brief overview of the October 21 WPLC board meeting. The Collection Development Committee has convened and has two surveys in the field, a patron and library survey, around Wisconsin's Digital Library. The

Delivery workgroup gave an update, noting systems are conducting a survey for delivery counts in November. The annual membership meeting will be virtual in April of 2025.

- [ILS/Tech survey](#) closed – 13 out of 15 systems participated. Next survey will be conducted in 2026, but annual reminders of the survey will be sent out by project managers.

5. Elect Steering Committee Chair – J. Chamberlain

The Nominations Committee recommends Vicki Teal Lovely as chair and Steve Hesel as vice-chair for the Steering Committee's consideration. Motion carried.

6. Discussion Items

- a. Discussion: Data Dashboard pilot** – J. Chamberlain reported that the [WPLC's Data Dashboard Pilot](#) has been running for over the last two months. At WLA last week, DPI shared the dashboard pilot during their annual look at the data session. Several attendees asked questions about the dashboard expressing an interest in extending the dashboard beyond December 2024.

Now that the pilot is at the halfway point, project managers are starting to solicit feedback from pilot participants about their experiences with and perception of a tool such as this dashboard. Information is being gathered via [a feedback survey](#) that should take approximately 10 minutes to complete. The survey link has been shared with library system staff, and will be broadcasted more widely via wispublib and the announcements email list next week. Survey results will be used in the development of a report about the pilot and will help inform understanding of the value of data visualization tools such as this dashboard in the current landscape and to help plan for the future.

Please continue to encourage member libraries to test out the dashboard and submit feedback so this committee has the data it needs to formulate an action plan going forward.

It was also noted that SCLS is hosting Kim Kiesewetter to provide a Data Dashboard webinar on December 10th at 11:00 am. This is open to anyone interested.

b. Discussion: PLSR Technology Report Revisit – V. Teal Lovely

V. Teal Lovely has been thinking about how this collaborative's work really emerged from conversations held during the PLSR process. She thought it would be useful to revisit this report and take stock of how things have evolved and progressed over time.

The group discussed the following questions:

- What stands out to you as still being relevant?
- How has the landscape changed, what have we learned?
- In what ways has the WPLC Technology Collaborative responded to this report?
- Are there things in this report that can be pulled out to help support this collaboration?

S. Hesel noted that one of the greatest themes of the report is equity across the entire state and that libraries should be able to expect to have the same type of tech support across the state. This goal could carry over to this collaboration. Expertise across the

state that we are trying to support through this collaboration shows how we are supporting the report's goals.

K. Anderson asked if standards were outline in the report? Yes, the following was identified: Technology planning and consulting, PC and local computing services, networking services and help desk services were identified as standards. This may be something that this group could work on implementing.

It was asked if there is information in the ILS/Tech survey inventory that would give this group a snapshot of these standard services. Project managers can review the survey and identify which systems that are currently offering the standards.

The group will review the PLSR document and discuss questions at the next meeting.

J. Thompson noted that they will have updated system technology plans for the beginning of the year as well.

Documentation: [PLSR Technology Workgroup Report](#) and [Revisiting the Public Library System Redesign: Technology Workgroup Report Post 5 Year Check](#)

c. Discussion: Encouraging broader system participation in the Steering Committee – V. Teal Lovely

The current committee has representation from 9 of the 15 public library systems, and it may be beneficial to have representatives from all 15 public library systems to keep everyone well-informed on the Technology Collaborative's projects.

The group was asked to shared ideas on how to broaden participation in the steering committee. Suggestion was made to make an open invitation at the next WPLC Board meeting for all systems to name a representative to this steering committee.

It was noted that there may be folks currently on the Steering Committee that are representing more than one system.

7. Committee information sharing and questions

There were no questions or information shared.

8. Next Meeting Date and Adjournment

Traditionally this committee has met on Tuesdays at 3:00 pm. Project managers asked the committee if this schedule would work for most people.

Tuesday, February 11 (WPLC Board meets Feb 17)

Tuesday, May 13 (WPLC Board meets June 9)

Tuesday, Sept 30 (WPLC Board meets Oct 20)

Tuesday, November 11

It was noted that Library Legislative day is February 11th. Project managers will send out a poll for that first meeting date.

Meeting adjourned at 3:55 pm