

**Wisconsin Public Library Consortium**

***WPLC Board Meeting Agenda***

**June 9, 2016 10:00 a.m.**

GoToMeeting (Connection information below)

*Accompanying materials (with associated agenda item):*

- Minutes from February 24, 2016 meeting (2b)
- YTD budget (2c)
- Updates document (2c)
- Charge/membership/leadership/meeting schedule for the Historical & Local Digital Collections Committee (3a)
- 2017 budget (3b)
- Project plan for user/non-user survey (3c)
- Plan for soliciting potential providers for the user/non-user survey (3c)

1. Call to order

2. Consent agenda

- a. Review agenda
- b. Approval of minutes from February 24, 2016
- c. Updates from previous meeting
  - i. YTD budget
  - ii. LEAP & SimplyE update
  - iii. Collaboration Digitization workgroup update
  - iv. Steering Committee update

3. Current project discussion/decisions

- a. Discussion of and action on the charge/membership/leadership/meeting schedule for the Historical & Local Digital Collections Committee. Possible determination of board representative on the committee. Please review the document sent with the agenda prior to the meeting.
- b. Discussion of and action on the 2017 budget. The budget document was sent via email on May 27 and is also included with this agenda. The document includes 4 tabs:
  - i. 2017 budget: This is a summary of the income/expenses with comparisons to 2016.
  - ii. Member shares: This tab calculates the member shares for the activities of WPLC beyond the \$1,150,000 for the buying pool.

Most of the expenses in the draft operational budget are proposed to stay the same. The amount for the newspaper platform hosting has increased because additional content will be added. This amount was approved at the February 2016 Board meeting. A line was added for the ContentDM hosting. In November 2015, WPLC agreed to contribute this amount toward the shared platform at Milwaukee Public Library for 2016, and the same amount would be needed to continue this project.

The partner share amounts will be impacted because of the dissolution of the Mid-Wisconsin Federated Library System. There will be .5 less total shares, so the cost for each remaining partner will increase.

- iii. Buying Pool Summary: This tab is the calculations for the buying pool. The Steering Committee approved a recommendation to "increase the buying pool by \$150,000 to buy additional copies of titles with high holds." This sheet includes also comparisons with 2016.

- iv. 2016-17 comparisons and totals: This summarizes the member fee calculations and the buying pool summary and compares the total amount for each system for 2015 and 2016.
- c. Plan and proposal for soliciting potential providers for the user/non-user survey: The survey workgroup has met and agreed to the following charge:

*The WPLC Survey Workgroup will work with the project manager to develop plans for a user/non-user survey of Wisconsin residents, including planning for funding, uses of the survey, and dissemination of survey results. The workgroup will also provide guidance and feedback in the development in the survey.*

They have a plan for the project and a proposal for soliciting potential providers in order to come to the Board with a cost estimate to determine if the Board is interested in moving forward with the project. Please review the project plan and proposal prior to the meeting.

#### 4. New Projects/Proposals/Discussions

- a. Workgroup to review bylaws (discussion & possible action): Based on the discussion at the Annual Membership Meeting, does the Board want to form a workgroup to collect and review suggested changes to the bylaws and to work with WiLS to create updated bylaws? If so, who should be included in the workgroup?
- b. Workgroup to consider buying pool formula (discussion & possible action): At the last Steering Committee meeting, some systems voted against the increase in the buying pool, not because they do not support more funds going to the buying pool but because the additional funds, while intended to address high holds, does not weight usage more heavily than the formula for the "core" buying pool of \$1,000,000. Milwaukee County Federated Library System requested that the Board reconsider the formula for funds above \$1,000,000. Does the Board want to form a workgroup to reconsider the formula? If so, who would like to be part of this workgroup?
- c. Purchasing new domain name for the Wisconsin Digital Library  
From Steering Committee minutes: *"The steering committee reviewed a suggestion from a library member to change the URL of the WDL as the current one is difficult to promote. The committee reviewed options and pricing for domains. It was discussed that by purchasing a new domain and redirecting it to the current URL, all current bookmarks, website and catalog links would remain active. If a new platform is to be added, in the future this new URL could be used as a landing page or possibly as a discovery layer. The committee voted unanimously to recommend that the WPLC Board purchase a new URL for the WDL. Preferences include [widigitallibrary.org](http://widigitallibrary.org) and [widiglib.org](http://widiglib.org)."*  
The board will discuss and take action on:
  - i. What domain name(s) to choose
  - ii. Expending funds to purchase the domain name(s). The maximum will be \$20 for two years for each domain name.

#### 5. Information sharing from partners

- a. What is the purpose of the information sharing agenda item? Could this be used to spark more conversation about innovative ideas happening in the community?

Next Meeting Date: August 24, 2016 via GoToMeeting

**GoToMeeting connection information:**

1. Please join my meeting, Thursday, June 9, 2016 at 10:00 AM Central Daylight Time.  
<https://global.gotomeeting.com/join/743388181>

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