

**Wisconsin Public Library Consortium**  
**WPLC Board Meeting Agenda**  
**August 24, 2016 10:00 a.m.**  
GoToMeeting (Connection information below)

**1. Call to order**

**2. Consent agenda**

- a. Review agenda
- b. Approval of minutes from June 9, 2016:  
<http://www.wplc.info/sites/wplc.info/files/2016-06-09%20WPLC%20Board%20Notes.pdf>
- c. Updates from previous meeting: <http://www.wplc.info/sites/wplc.info/files/updates.pdf>
  - i. YTD budget
  - ii. LEAP & SimplyE update
  - iii. Steering Committee update (including update on domain name)
  - iv. Historical & Local Digital Collections Committee
  - v. Bylaws Workgroup Update
  - vi. Formula Workgroup Update
  - vii. User & Non-User Survey Workgroup Update

**3. Discussion/Action items**

**Form Board Nominations Committee**

*Background:* It's time for us to form the Nominations Committee that will solicit candidates to be the Board Chair and Liaison to the Steering Committee. The positions will serve the 2017 calendar year. During the meeting we will be asking for volunteers for the Nominations Committee.

*Additional documents:* None

*Questions for discussion:*

1. Would you like to serve on the Nominations Committee?

**Discussion of 2017 Meeting Calendar**

*Background:* Based on our current calendar of activities, WiLS has prepared a potential board meeting calendar for 2017. We will review and discuss the calendar, with final approval of the calendar occurring by email between this meeting and our October meeting so everyone can get the dates on their calendars as soon as possible!

*Additional documents:*

<http://www.wplc.info/sites/wplc.info/files/WPLC%202017%20Board%20and%20Steering%20Meeting%20Calendar%20-DRAFT.pdf>

*Questions for discussion:*

1. Do you have any conflicts or concerns with the proposed dates?
2. Do you have any questions about activities that will occur at each meeting? Is there anything you feel is missing or not happening at the appropriate time?

**Discussion of what constitutes a WPLC project**

*Background:* At the Annual Meeting, there was some discussion of the purpose of WPLC and what projects WPLC should undertake. One of the gray areas for WPLC are projects that may be for a subset of libraries/systems or may start with a set of libraries/systems with the potential to expand beyond the initial group. If we want to continue to grow and change as a consortium, starting projects for subsets of libraries/systems may be a way to do that, though not every project may benefit every system/library immediately. Are there benefits for us to have groups of libraries work together even if a totality of WPLC may not participate? This line of thinking culminates in the question, "What constitutes a WPLC project?"

There is a current concrete example to consider: While OverDrive Periodicals was not included in the 2017 buying pool, WiLS was working with a subset of systems to create a shared collection through OverDrive that would be available to only those systems and paid for by the systems. With OverDrive Periodicals being off the market for the foreseeable future, the subset of systems are now interested in pursuing a group purchase of another periodicals product. WiLS is working with the subset of systems, but would like to clarify if this work should still be considered WPLC work. Because this particular project is for a subset of libraries, should it not be considered a WPLC project? Or are there other reasons why this particular project would not be considered a WPLC project?

*Questions for discussion:*

1. Is there a desire for WPLC to undertake projects that may start with a subset of systems?
2. Is there a desire for WPLC to undertake projects that may always be a subset of systems?
3. How should we proceed with the periodicals project?

**Discussion of Potential 2017 R&D Projects**

*Background:* As of the end of July, WPLC has \$5,000 for R&D and \$11,947.17 in Reserves. At this meeting, we will discuss potential 2017 R&D projects. After this meeting, WiLS will do any research necessary related to the potential projects and bring back more complete information for decisions at the October meeting.

*Additional documents:* None

*Questions for discussion:*

1. Do you have any ideas for potential R&D projects? Keep in mind that potential R&D projects do not have to be focused only on digital collections, but could be anything that we might want to undertake either as a whole group or as a subset of the group (if it is a pilot that could benefit the whole group).

### **Discussion of Project Manager Evaluation Survey**

*Background:* Since our last meeting, WiLS asked each Board member to complete a survey regarding their performance. The results are included in this packet. The Board Chair will share thoughts about the results and any proposed changes that WiLS might make to improve services.

*Additional documents:* Survey results, sent to the Board in the agenda email.

*Questions for discussion:*

1. Do you have any suggestions how WiLS could improve their services to WPLC?

### **Discussion & Approval of 2017 Project Manager Contract**

*Background:* It is time for the annual renewal of the contract. Most of the changes in the contract are done for clarification. There were two appendices in the 2016 contract that have been removed and replaced with language indicating that the schedules will be set in conjunction with the Board and Steering Committee before the end of the calendar year.

Additional documents: <http://www.wplc.info/sites/wplc.info/files/2017%20WPLC%20Contract.docx>

Questions for discussion:

1. Do you have any questions or concerns about the contract?

### **4. Information Sharing From Partners.**

At our last meeting, we discussed trying to expand our information sharing to include more than just WPLC-related activities in hopes of both learning more from each other and also spurring new ideas for collaboration. When we send each call for agenda, we will also ask for a question for the meeting. If we receive no suggestions, the Board Chair and WiLS will create a question for discussion and include the question in this agenda.

a. Question for discussion: TBD, sent prior to the meeting.

b. Anything else to share?

### **5. Meeting evaluation**

How did the meeting go? Was everyone participating? How might we improve for our next meeting?

## 6. Adjournment

### **GoToMeeting connection information:**

1. Please join my meeting, Wednesday, August 24, 2016 at 10:00 AM Central Daylight Time.  
<https://global.gotomeeting.com/join/147072101>

2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

Dial +1 (224) 501-3312

Access Code: 147-072-101

Audio PIN: Shown after joining the meeting

Meeting ID: 147-072-101