

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Notes
September 19, 2019, 1:00 PM

ATTENDEES: Abby Armour (Johnson Creek/BLS), Eric Branske (Hales Corner, MCFLS), Shawn Carlson (Waukesha/BLS), Lori Belongia (Marshfield/SCLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Dominic Frandrup (Antigo/WVLS), Nicole Hardina-Wilhelm (Neenah/WFLS), Jamie Hein (Clintonville/OWLS), Sue Heskin (Superior/NWLS), Tina Kakuske (Door County/NLS), Clare Kindt (Brown County/NLS), Jessica MacPhail (Racine/LLS), Judy Pinger (Milwaukee/MCFLS), Kelly Rohde (Mead/MLS), Amy Stormberg (Amery/IFLS), Molly Warren (Madison/SCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

GUESTS: Anne Hamland (WVLS)

ABSENT: Heidi Cox (McFarland/SCLS), Jennifer Loeffel (Franklin/MCFLS), Rob Nunez (Kenosha/KCLS), Martha Spanger (Altoona/IFLS), Roxanne Staveness (Manitowoc/MCLS)

1. Call to order

The meeting was called to order at 1:00 p.m.

2. Review Agenda – changes or additions

There were no changes or additions to the agenda.

3. Approval of minutes – [May 23, 2019](#)

Motion: Approval of Minutes

Moved to approve: L. Belongia

Second: S. Heskin

Results: Motion passed

Discussion: None

4. Reports: Committees, Workgroups and Project Manager Updates

- a. **Decisions made in between 05/24/18 and 09/20/18 meetings:** There was confirmation and approval of Collection Development Committee and Plan via Basecamp.

b. **WPLC Board Report**

M. Welch reported that the Board met twice, in June and August. In June the Board voted to approve the Collection Development Committee's recommendations for 2020 which included a 5% increase to the buying pool. In August, the Board formed the nomination committee for next year's officers. They approved the Steering Committee's seat apportionment and job description. The Board discussed non-system advantage accounts and whether or not they work for or against the consortium, if there should be rules and there will be more discussion at the upcoming roundtable. In addition, the Board discussed 2020 R &D projects and discussed the 2020 board meeting schedule. They also discussed the October Roundtable which will include members of the WPLC Board, Steering Committee and Collection Development Committee.

c. **Selection Committee**

S. Gold reported that the Selection Committee met August 29th and welcomed several new Advantage and Consortium Selectors. The committee reviewed the collection budget and selection spreadsheet and discussed assigning areas to new consortium selectors. The committee discussed ways to manage the changes to lending models from some publishers and asked for previous year's data on consortium purchases of MacMillan titles. In addition, this data will may help inform a response to MacMillan from the WPLC.

d. **Project Update** – See Project [June](#), [July](#) and [August](#) Updates

It was asked if there are any questions about the recent updates. There were no questions. The group was reminded of the upcoming roundtable meeting on October 25th at Portage County Public Library and of the webinars being held in advance of that.

5. Ongoing Discussion Items

a. **Patron Focus Group**

It was noted that this is an opportunity to discuss and identify questions for the WPLC Patron Focus Group. Because of the recent publisher change and the confusion around that, before the roundtable project managers proposed that they could prepare language that libraries could use to educate patrons with a link to the ALA information about the publisher changes. We could then send that to the virtual focus group, with Steering permission. It was explained that this wouldn't be an official WPLC response, but could help libraries respond. M. Clark suggested putting together a document with links from ALA and other information about the publisher changes that could be shared with the Patron Focus Group. The committee thought this was a great idea. **Next Step:** M. Clark will draft and post on basecamp.

b. **Discussion: Weeding Subcommittee**

At the April Steering Committee Meeting, the group discussed a decommission request and weeding of DVDs in general. It was suggested that the Selection Committee discuss the possibility of working on this type of projects. At their May meeting, the Selection Committee discussed this and decided they would like to create a weeding subcommittee that would review and evaluate titles and collections and also would like the subcommittee to provide feedback to the Selection and Steering Committees to help inform the collection. In addition, the group thought it would be good for the subcommittee to create some weeding guidelines before starting on any project.

The Committee was asked their thoughts on the Selection Committee's request.

Motion: Create a weeding subcommittee made up of selection committee members.

Moved to approve: D. Frandrup

Second: A. Armour

Results: Motion passed

Discussion: None

6. New Discussion Items

a. **Steering Committee Chair Nominations Committee**

A committee needs to be formed to nominate a 2020 Steering Chair. Project managers asked for volunteers to form the Nominations Committee. The group was also asked if anyone was interested in being the Steering Chair for 2020.

M. Warren, M. DeVries, and J. MacPhail volunteered for the 2020 Nominations Committee.

b. **Discussion: Lucky Day**

OverDrive's Lucky Day went live over the summer. This group discussed the WPLC OverDrive survey results in February. More details about Lucky Day are now available:

- *What is OD's Lucky Day:* OverDrive libraries can now designate copies of popular, high-demand titles as non-holdable and non-renewable in your digital collection. Lucky Day titles are seamlessly integrated into your OverDrive site and apps and available to patrons on a first-come, first-served basis, giving them instant gratification for the books they can't wait to read.
- This feature is named Lucky Day in OverDrive Marketplace, but you can name and describe this collection however you'd like (e.g., Lucky Break, Sizzlers, or Express ebooks).
- Your library can optionally set lending policies for Lucky Day titles.
- Libby guides patrons with helpful icons and text explaining more about these special copies in your collection.
- Consortia members with OverDrive Advantage can designate Advantage-owned units as Lucky Day. **Note:** *Lending policies for Lucky Day titles are set on the consortium level.*
- At least one copy of a Lucky Day title must be available for patrons to place holds, so you cannot designate all copies of a title for Lucky Day.

The group was asked about implementing Lucky Day at both the consortium level and the Advantage level. There were several questions about the details of the Lucky Day Collection:

- Even if the consortium decides not to implement Lucky Day, do they need to implement/set lending periods so that Advantage accounts can implement it or if the consortium decides not to implement, do Advantage accounts set their own lending policies?
- Are metered titles included and if so, how does that process work?
- Can we limit the number of Lucky Day titles patrons can check out?
- Does Advantage have to own an additional copy or does a consortium copy count?
- If a patron has a hold on a title and they checkout a Lucky Day copy, does that hold get effected/canceled/fulfilled?
- Life of lucky day items. Do items designated as lucky day automatically, after a certain period of time, get moved to regular circulation with holds? Or is this a manual process, or is it not even possible to move these titles out of Lucky Day?

Project managers will investigate and follow up with Steering.

c. **Discussion and Action: OverDrive Weeding Updates – Advantage Titles**

Previously, titles could not be weeded at the consortium level if any copies (active or expired) were also owned by an Advantage account. With a recent OverDrive update, if all copies of a Metered Access title are expired (in both the consortium and Advantage collections), a title can be weeded, either manually or through an automatic weeding plan.

Project managers asked OverDrive to temporarily turn off this new feature until Steering approves it as there is not a setting to exclude Advantage titles. The Committee was asked whether or not to turn on this weeding plan to include Advantage titles.

The committee would like more information on the automatic process and want to know if there is an opportunity to share the titles that are eligible to weed with the selectors for review before they are deleted.

The committee needs more information about how the automatic weeding process works before making a decision.

d. **Discussion: Donate Link**

WPLC Currently has a donate link on the wplc.info site. The group was asked about adding the link to widigitallibrary.org, the OverDrive catalog and Biblioboard catalog.

The committee approves and suggested that the project managers post that donations of ebooks cannot be accepted.

e. **Potential 2020 R&D Projects**

At their August meeting, the WPLC Board discussed potential R&D projects as a standing agenda item. The Board agreed that they would like input from Steering on this and for the Committee to discuss potential projects that might be good R&D projects for WPLC to pursue. The Committee was asked if they had any potential projects to recommend.

S. Gold shared that several libraries and systems have expressed interest in a magazine collection. It was suggested and the Committee agreed a chart outlining the different magazine and streaming services would be helpful. They asked to include a link to titles so they can compare across vendors. The project managers will create the chart and share via basecamp.

7. Committee Information Sharing and Questions

The Committee was notified the next meeting will be held on November 14, 2019 at 1:00 PM via GoTo Meeting.

Discussion: None

8. Next Meeting Date: November 14, 2019 at 1:00 PM via GoTo Meeting

Adjournment:

Motion: To Adjourn

Made by: J. MacPhail

Second: M. Warren

Results: Motion Passed

Meeting adjourned at 2:02 p.m.