

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Agenda

September 17, 2020, 1:00 PM

Teleconference meeting held via Zoom – See instructions at end of agenda

1. **Call to order**
2. **Review Agenda** – changes or additions
3. **Approval of minutes** – [May 21, 2020](#)
4. **Reports: Committees, Workgroups and Project Manager Updates**
 - a. **Decisions made in between 05/21/2020 and 09/17/2020 meetings: none**
 - b. **WPLC Board Report**
 - c. **Selection Committee**
 - d. **RB Digital Update**

5. **Ongoing Discussion Items**

a. **OverDrive Magazines**

Background: At the last meeting of the WPLC Digital Library Steering Committee it was asked if there could be a demo for OverDrive Magazines. OverDrive has provided us with a guest login to the Ohio Digital Library (they have permitted this to be shared with interested new members). <https://ohdbks.overdrive.com/> User ID: 26500000896067. You'll need to select "State Library of Ohio" as your library on the sign in page.

During the meeting: The group will discuss the purchase of an OverDrive Magazine package. OverDrive is offering an opportunity for the WPLC to provide 10 digital magazine titles to the whole state, via simultaneous use for \$15,000 per year.

b. **Patron Focus Group**

This is an opportunity to discuss and identify questions for the WPLC Patron Focus Group.

6. **New Discussion Items**

a. **Steering Committee Chair Nominations Committee**

Background: A committee needs to be formed to nominate a 2021 Steering Chair.

During the meeting: Project managers will ask for volunteers (at least three) to form the Nominations Committee.

b. **Discussion: Wishlist**

Background: Every year the Steering Committee reviews and updates the OverDrive wishlist. Providing a long list of requests hasn't been the most beneficial way to achieve improvement requests. Project managers would like to change this process so that each year, the consortium identifies around three priorities that the project managers work closely with

OverDrive on throughout the year. For 2021, project managers are recommending the following priorities

- i. Libby accessibility for visually impaired patrons.
- ii. The ability to show the impact of a system's Advantage collection.
- iii. Reporting for individual libraries and systems.

c. Discussion: Default Due Dates

Background: The default due dates for the digital library are currently set for seven days for ebooks and audiobooks. It was asked by a committee member to revisit these and potentially change the defaults due to the fact that automatic checkout has been replaced with Hold Redelivery.

As a reminder, Holds Redelivery provides the patron with four different options:

- Borrow the title within three days
- Suspend the hold and pass the book to the next person in line. After the suspension period (set by the user), the hold will be redelivered when the next copy is available.
- Cancel the hold.
- Users that take no action will have their hold automatically suspended one time only for seven days. If no action is taken the second time, the hold will be cancelled automatically.

During the meeting: The group will discuss if the default checkout periods should be changed.

7. Committee Information Sharing and Questions

8. Next Meeting Date: November 12, 2020 at 1:00 PM via GoTo Meeting

***Connection Instructions:**

Join Zoom Meeting

<https://us02web.zoom.us/j/221876278?pwd=ajVhbkJpMGE1Q1RBMjZZOE9VU3dqdz09>

Meeting ID: 221 876 278

Passcode: 640803

Dial by your location

+1 312 626 6799 US (Chicago)

Meeting ID: 221 876 278

Find your local number: <https://us02web.zoom.us/u/kbFYhKIOi2>