

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Notes

September 17, 2020, 1:00 PM

Teleconference meeting held via Zoom

ATTENDEES: Abby Armour (Johnson Creek/BLS), Annie Bahringer (Hustisford/MLS), Eric Branske (Hales Corner/MCFLS), Shawn Carlson (Waukesha/BLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Dominic Frandrup (Antigo/WVLS), Nicole Hardina-Wilhelm (Neenah/WFLS), Jamie Hein (Clintonville/OWLS), Sue Heskin (Superior/NWLS), Tina Kakuske (Door County/NLS), Clare Kindt (Brown County/NLS), Jennifer Loeffel (Franklin/MCFLS), Darcy Mohr (Racine/LLS), Eric Norton (McMillan/SCLS), Rob Nunez (Kenosha/KCLS), Judy Pinger (Milwaukee/MCFLS), Kelly Rohde (Mead/MLS), Amy Stormberg (Amery/IFLS), Molly Warren also proxy for Heidi Cox (Madison/SCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

ABSENT: Heidi Cox (McFarland/SCLS), Rachel Hitt (Brillion/MCLS), Martha Spangler (Altoona/IFLS)

Project Managers: Melody Clark (WiLS), Sara Gold (WiLS)

1. Call to order

The meeting was called to order at 1:00 p.m.

2. Review Agenda – changes or additions

There were no additions or changes to the agenda.

3. Approval of minutes – [May 21, 2020](#)

Motion: Approval of Minutes

Moved to approve: T. Kakuske

Second: A. Stormberg

Results: Motion passed

Discussion: None

4. Reports: Committees, Workgroups and Project Manager Updates

a. Decisions made in between 05/21/2020 and 09/17/2020 meetings: It was noted that there were no decisions made since the last meeting.

b. WPLC Board Report

M. Welch reported the WPLC Board met twice since the last Steering Committee meeting. The Board passed the 2021 budget with an increase to the buying pool. In addition, the Board approved two new committees, the Technology Collaborations Steering and Operations Committees. The Board conducted a review of the Steering Seat Apportionment as well as reviewing the position description, discussed future potential R & D projects and reported that InfoSoup went live with their new ILS.

c. Selection Committee

S. Gold reported the Selection Committee met August 13th and reviewed the collection development policy which will go to the CDC for review and approval and then come to Steering for approval at their November meeting. She also gave a report on the Cost Per Circ and Simultaneous Use plans added to the consortium, saying that both, along with the Lucky

Day titles, have helped clear out tremendous numbers of holds. WiLS will be providing detailed usage stats at a future meeting. There are over 37,000 metered access ebooks and audiobooks that are available for purchase via OverDrive with concurrent licenses. These can be found in Marketplace under advanced search and license type. 42 titles have been added to the shared collection. They are all Recorded Books titles.

d. RB Digital Update

S. Gold reported the RB Digital transition is in Phase two where RB Digital Content is being migrated from the RB Digital platform to OverDrive. RB Digital packages are available for purchase through the end of the calendar year at least. WPLC will not be purchasing the unlimited RBDigital audio/ebook package due to cost.

5. Ongoing Discussion Items

a. OverDrive Magazines

At the last meeting of the WPLC Digital Library Steering Committee, it was asked if there could be a demo for OverDrive Magazines. OverDrive has provided us with a guest login to the Ohio Digital Library (they have permitted this to be shared with interested new members).

<https://ohdbks.overdrive.com/> User ID: 26500000896067. It was noted you'll need to select "State Library of Ohio" as your library on the sign in page.

OverDrive is offering an opportunity for the WPLC to provide 10 digital magazine titles to the whole state, via simultaneous use for \$15,000 per year. There was a question about how RB Digital materials added to OverDrive could potentially affect this option?

Project managers reached out to OverDrive about this and as of right now, OverDrive doesn't know how, exactly, this will affect magazines offered. However, there will most likely be a more variety offered and there is good progress of negotiations with magazine distributors.

With that information presented, the group was asked how they want to proceed or if they would like to hold off on a magazine purchase until more information about RB magazine titles is available.

Most members feel it is good to wait until we see how the OverDrive/Recorded Books acquisition plays out. It was asked if Zinio and Transparent Language would change in terms of platforms. The project managers don't know how it will change, but no changes will happen until sometime in 2021. The Committee agreed to discuss this again at the November Steering Committee meeting.

b. Patron Focus Group

This is an opportunity to discuss and identify questions for the WPLC Patron Focus Group.

Discussion: There were no suggestions at this time.

6. New Discussion Items

a. Steering Committee Chair Nominations Committee

The group was informed that a committee needs to be formed to nominate a 2021 Steering Chair. The group was informed that the bylaws were changed to include the option of having a vice chair position. This position is not a chair-elect but simply someone who could step in as chair on the off-chance the chair is not available. The group was asked if they would like to elect a vice chair position as well. Project managers asked for at least volunteers to form the Nominations Committee.

The committee agreed to adding a vice chair position. Molly Warren, Shawn Carlson and Michael Devries agreed to be on the 2021 nominations committee.

b. Discussion: Wishlist

Every year the Steering Committee reviews and updates the OverDrive wishlist. Providing a long list of requests hasn't been the most beneficial way to achieve improvement requests. Project managers would like to change this process so that each year, the consortium identifies around three priorities that the project managers work closely with OverDrive on throughout the year. For 2021, project managers are recommending the following priorities

- i. Libby accessibility for visually impaired patrons.
- ii. The ability to show the impact of a system's Advantage collection.
- iii. Reporting for individual libraries and systems.
 1. A report that shows average cost per circ at State, System, and Library level.
 2. A report of holds by subject and historic hold information (so that we can accurately know how many holds were active on any given day by system, library, title, format, etc.).

The Committee agrees that a narrow, specific focus is a good idea. The Committee agreed they would like to see improvements on Advantage and library-level reporting. There was suggestion to allow purchase suggestions through Libby. This may be in development. Project managers will check with OverDrive. The Committee asked if there a way we can communicate our wishlist priorities with other OverDrive customers and this is something the project managers are working on.

c. Discussion: Default Due Dates

The default due dates for the digital library are currently set for seven days for ebooks and audiobooks. It was asked by a committee member to revisit these and potentially change the defaults due to the fact that automatic checkout has been replaced with Hold Redelivery.

As a reminder, Holds Redelivery provides the patron with four different options:

- Borrow the title within three days
- Suspend the hold and pass the book to the next person in line. After the suspension period (set by the user), the hold will be redelivered when the next copy is available.
- Cancel the hold.
- Users that take no action will have their hold automatically suspended one time only for seven days. If no action is taken the second time, the hold will be cancelled automatically.

The group discussed if the default checkout periods should be changed. The committee overwhelmingly favored a 14-day default for audiobooks and many are in favor of 14 days for ebooks and audiobooks

Motion: Move to change the default checkout period from 7 days to 14 days for both audio and ebooks.

Moved to approve: N. Hardina-Wilhelm

Second: A. Stormberg

Results: Motion passed

Discussion: None

7. Committee Information Sharing and Questions

S. Heskin asked for an update on Public Library CONNECT from OverDrive. She has received questions from member libraries. The pursuit of this program has been put on pause due to privacy concerns of students raised by DPI and WSDLC member districts. The WSDLC will review at their Oct meeting.

8. Next Meeting Date: November 12, 2020 at 1:00 PM via GoTo Meeting

It was noted the next meeting is November 12, 2020.

Adjournment

Motion: To Adjourn

Moved to approve: M. Warren

Second: M. Devries

Results: Motion passed

Meeting Adjourned at 1:51 p.m.