

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Notes

November 12, 2020, 1:00 pm
Teleconference meeting held via Zoom

ATTENDEES: Abby Armour (Johnson Creek/BLS), Annie Bahringer (Hustisford/MLS), Eric Branske (Hales Corner/MCFLS), Shawn Carlson (Waukesha/BLS), Michael DeVries (Beloit/ALS), Noreen Fish (La Crosse/WRLS), Dominic Frandrup (Antigo/WVLS), Sue Heskin (Superior/NWLS), Rachel Hitt (Brillion/MCLS), Clare Kindt (Brown County/NLS), Darcy Mohr (Racine/LLS), Eric Norton (McMillan/SCLS), Rob Nunez (Kenosha/KCLS), Judy Pinger (Milwaukee/MCFLS), Kelly Rohde (Mead/MLS), Martha Spangler (Altoona/IFLS), Amy Stormberg (Amery/IFLS), Molly Warren (Madison/SCLS), Maureen Welch (IFLS), Karina Zidon (Platteville/SWLS)

Guest: Anne Hamland, WVLS

ABSENT: Heidi Cox (McFarland/SCLS), Nicole Hardina-Wilhelm (Neenah/WFLS), Jamie Hein (Clintonville/OWLS), Tina Kakuske (Door County/NLS), Jennifer Loeffel (Franklin/MCFLS)

Project Managers: Melody Clark (WiLS), Sara Gold (WiLS)

1. Call to order

The meeting was called to order at 1: 00 pm

2. Review Agenda – changes or additions

There were no additions or changes to the agenda

3. Approval of minutes - [September 17, 2020](#)

Motion: Approval of Minutes

Moved to approve: S. Carlson

Second: M. Warren

Results: Motion passed

Discussion: None

4. Reports: Committees, Workgroups and Project Manager Updates

- a. Decisions made in between 09/17/20 and 11/12/20 meetings:** It was noted that there were no decisions made since the last meeting.

b. WPLC Board Report

M. Welch reported the WPLC Board met on Oct 23rd and approved Kristen Anderson as Chair and David Krantz as Vice Chair. Jeff Gilderson-Duwe was named liaison between the Board and the WPLC Technology Steering Committee and M. Welch will remain the liaison to the WPLC Steering Committee. The Board approved the WILS project management contract for next year and discussed topics for the WPLC membership meeting. The WPLC social media committee had a proposal that was reviewed and approved. The Board discussed the CDC recommendations and appointed some members to an advocacy subcommittee per the CDC recommendations. Steve Hesper announced Milwaukee Public gave \$100,000 to the MCFLS Advantage account.

c. Selection Committee

S. Gold reported that the Selection Committee met Thursday, November 5th and discussed repurchasing a collection of 350 titles from Biblioboard that include titles from the Indie Author Project. The titles circulated over 55,000 times from Nov 18 2019 to October 31, 2020 and the cost was \$5000. The price will increase to \$10,000 this year because the consortium is not participating in the Indie Author Project but the committee agrees this is an economical way to add sim use content and support local authors. The project managers are working with Biblioboard to freshen up the titles. The committee discussed selectors returning in 2021 and will let S. Gold know by November 30th of their intentions. S. Gold will then notify system directors of openings. WiLS is working on updating Advantage selectors via Marketplace. The committee also reviewed and discussed the collection area allocations. There was a lot of great feedback given and areas to look at include YA audio and ebooks and the history/biography/politics which can use additional collection funding and spirituality/religion doesn't require as much money as it is allocated monthly going forward. M. Welch volunteered to work with OverDrive on setting a calendar/schedule of monthly sales and genres covered to help selectors maximize money spent.

d. Collection Development Committee

M. Clark reported that the Collection Development Committee has had their first meeting regarding the 2021 recommendations. The group will be meeting in December to finalize their first draft of the recommendations which will then come to the Digital Library Steering Committee for feedback at their meeting in February. The group was also notified that the patron survey will be live from November 16th through December 4th. It will be linked from the digital library website. Project managers will send out the link to the WPLC community on Monday November 16th.

5. Ongoing Discussion Items

a. Discussion and Action: 2021 Officers

The Nominations Committee is recommending the following slate of officers for 2021.

Steering Chair: Nicole Hardina-Wilhelm

Steering Vice Chair: Sue Heskin

Motion: The Nominations Committee met and is recommending Nicole Hardina-Wilhelm for the 2021 Digital Library Steering Chair and Sue Heskin as the Digital Library Steering Vice Chair

Moved to approve: M. Devries on behalf of the Nominations Committee

Second: M. Warren

Results: Motion approved

Discussion: None

b. Patron Focus Group

This is an opportunity to discuss and identify questions for the WPLC Patron Focus Group.

There were no questions at the time.

c. OverDrive Magazines

OverDrive is offering an opportunity for the WPLC to provide 10 digital magazine titles to the whole state, via simultaneous use for \$15,000 per year. However, with the recent acquisition of RB Digital, the group wanted to hold off on implementing to see if the acquisition would affect the title availability. The group was notified that there are not any new updates from OverDrive at this time.

Project managers noted they had no updates on magazine title options since the last meeting, but will update the Steering Committee as information comes from OverDrive. The topic will also be added to the next meeting agenda.

6. New Discussion Items

a. Discussion and action: Collection Development Policy

The Selection Committee and Collection Development Committee have reviewed the current WPLC Collection Development Collection Policy and have made suggested changes.

The Steering Committee reviewed the Collection Development Policy. S. Gold shared the following changes:

- Write out the importance of accessibility for vendors and publishers (B. Scope of collection).
- Note affordability of titles from vendors and publishers, specifically Selectors shall make themselves aware of the diversity of lending models available when selecting titles for purchase and adding specific areas of inclusivity (C. Selection Criteria).
- Changed the patron recommendation wording from a specific number to subject to a minimum number of recommendations (D. Patron Recommended Materials).
- Added a sentence about weeding responsibility: Weeding of no longer available titles is maintained by the content providers and the project manager. (G. Weeding).

Motion: Motion to approve the changes to the WPLC Collection Development Policy

Moved to approve: E. Norton

Second: M. Spangler

Results: Motion approved

Discussion: None

b. Discussion: 2020 Recommendations Update

The 2020 Recommendations were approved in May by the Digital Library Steering Committee. Project managers have begun work on recommendations.

Project managers have begun work on recommendations and presented the group with a written update. It was asked if there were any questions or comments.

C. Kindt asked about ratios for high hold titles and M. Welch explained the way hold ratios are figured with respect to Advantage accounts. M. Welch offered to help C. Kindt with her ratios unique to her system.

7. Committee information sharing and questions

N. Fish was thanked for her service as Chair of the Committee for 2020.

A question was asked about the live counter on the Ohio Digital Library site and asked if this is something we can add to Wisconsin's Digital Library. Project managers will look into this

8. Next Meeting Date: February 18, 2021 at 1:00 pm

It was noted that then next meeting will be February 18, 2021 at 1:00 pm

Adjournment

Motion: To Adjourn

Moved to approve: M. Warren

Second: D. Frandrup

Results: Motion passed

Meeting Adjourned at 1:33 pm