

## **WPLC Historical & Local Digital Collections Committee**

### **Committee Charge**

Public libraries in Wisconsin hold rich historical and local collections. This committee will consider ways to leverage collaborative projects and partnerships to foster enhanced digital access and preservation services for these collections. Specifically, the committee will:

- Provide direction for existing WPLC projects related to aspects of historical and local collections including the historical newspaper project and development of digitization training and guidelines.
- Develop projects, supporting budget requests, and collaborative efforts to foster enhanced digital access and preservation services for historical and local collections in an efficient manner.

### **Membership**

Committee membership will consist of 8-10 individuals representing different sized public libraries and library systems from around Wisconsin and with demonstrated interest and/or expertise in digital historical and local collections. At least one member of the Committee will be a current WPLC Board member and will be expected to report to the Board on the activities of the Committee. Membership will be reconstituted annually prior to the first meeting of the year. Volunteers will be solicited from the community and the chairs of the WPLC Board and the Historical and Local Digital Collections Committee will make the final membership selections. There will be no term limits for serving on the Committee.

### **Leadership**

There will be a chair for this Committee who will be selected at the October meeting by the members of the Committee. In addition to selecting members for the Committee (see above), the chair will also run the meetings, work with the project managers on setting the agenda for the Committee, provide guidance to the project managers on issues as they arise, and serve as a member of the WPLC Budget Committee. Chairs can serve a maximum of two consecutive one-year terms.

### **Meeting schedule**

The Committee will meet quarterly in January, April, July, and October. Most meetings will be held virtually. Decisions may be made outside of scheduled quarterly meetings if a majority of the Committee members agree to allow a decision-making process to occur between meetings.