

# Technology Collaboration Committees Implementation

## TIMELINE

<b>Task</b>	<b>Who</b>	<b>Due Date</b>
Board reviews implementation timeline and committee position descriptions.	WPLC Board	August 10, 2020
Appoint Technology Collaborations Steering Committee members. Each system shall appoint one representative.	WPLC Board	October 1, 2020
Solicit Technology Collaborations Operations Committee members.	WPLC Board and Project managers	October 1, 2020
Work with DPI, Division for Libraries and Technology to appoint up to two staff members for the Steering Committee and one staff member for the Operations Committee to participate on a standing, advisory basis.	WPLC Board Chair and Project managers	October 1, 2020
Schedule first meeting of the Operations Committee	Project managers	October 30, 2020
Schedule first meeting of the Tech Steering Committee	Project managers	November 2020

## MEETING SCHEDULE

Technology Operations Committee meeting months: January, April, July, October

Technology Steering Committee meeting months: February, May, August, November

## QUESTIONS

1. Does the meeting schedule make sense? Assuming the Operations Committee will be preparing proposals/projects for the Steering Committee to respond to, the proposed schedule has the Operations Committee meeting first each quarter, followed by the Steering Committee.
2. Should the Technology Steering Committee hold off and not meet until February, after the Operations Committee has had a chance to meet a few times and develop ideas/proposals for the Steering Committee to review?