

Wisconsin Public Library Consortium
Board Meeting Agenda

November 4, 2014, 4:00 p.m.

Location: Wisconsin Dells - Kalahari Resort – [Bamboo Room](#)
Attending via GoToMeeting also available (see end of agenda for details)

1. **Call to order**
2. **Review agenda**
3. **Approval of minutes from August 27, 2014** (Sent with Agenda)
4. **Information sharing from partners**
5. **Current project discussion/decisions**
 - a. Selection of 2015 Board Chair and Board Liaison to Steering Committee: (M. Van Pelt)
Three volunteers are needed from the board to serve on a nomination subcommittee to determine recommendations for these two positions that will be voted on at the first board meeting of 2015.
 - b. WPLC Committee Management (M. Van pelt): The current practice to fill the seats of the different committees in WPLC is determined by each system. However, there are times committee representatives are not attending and participating a level that meets expectations. The project manager is recommending that seats continue to be filled according to each system's practice for doing so and that on a quarterly basis the project manager reports to any system(s) that has committee members not meeting expectations. The project manager is asking for board approval of these committee management practices.
 - c. WPLC list: Adding all PL directors to list (M. Van Pelt) – There are many libraries that are not subscribed to the WPLC list. However, libraries are now the frontline for OverDrive support and fund the majority of the buying pool. The project manager thinks it is important to have someone from every member library on this list. It is requested the board approve the following protocol to do so:
 - Determine which public libraries have someone subscribed. For those that do not, the library director would be subscribed to the list by the project manager. A message would accompany the subscription notice that instruct them why they are being subscribed and included instructions that they can have another person at their library sign up for the list and how they can unsubscribe.
 - d. Buy it Now (B. Smith): The WPLC Steering Committee has recommended that the Buy It Now feature in OverDrive be activated to allow the purchase of titles from Simon and Schuster, which requires Buy It Now be an option with their titles. The Board and Steering Committee Chairs and Board Representative to the Steering Committee directed this to be a decision of both groups as it is a more significant change in policy. (See Buy It Now document attached with details about the program).

6. Updates from previous meetings

- a. Steering Committee update (B. Smith) – (draft minutes and liaison report sent with agenda)
- b. Dropbox for WPLC Board and Committees update (B. Smith)
- c. Affiliate WPLC membership (B. Smith) – This is being revisited from the last meeting. See minutes from last meeting for background information.
- d. Analytics-Marketing Work Group update (S. Morrill)
- e. Open Content Newspaper Project update (S. Morrill)
- f. 2014 YTD Budget update (S. Morrill) – (YTD budget report sent with agenda)
- g. Advantage Survey (M. Van Pelt) – At the May 2014 board meeting it was asked that the Steering Committee do a survey of systems with an OverDrive Advantage account to see how much systems are spending each year on Advantage purchases and what they are purchasing. The survey results are attached and this is being brought to the board to see if the board has any suggestions for action based upon the information gathered.

7. New Projects/Proposals/Discussions

- a. Accessibility and the Digital Library (M. Van Pelt) – Occasionally requests are made by patrons that want to know what accessibility options exist for the digital library titles. This item is discuss what information is available about accessibility options and how that information could be shared with patrons.

Next Meeting Date: Wednesday, February 25 at 10:00 a.m. via GoToMeeting.

GoToMeeting Instructions

1. Please join my meeting.

<https://global.gotomeeting.com/meeting/join/418132077>

2. Use your microphone and speakers (VoIP) - a headset is recommended. Or, call in using your telephone.

United States: +1 (872) 240-3312

Access Code: 418-132-077

Audio PIN: Shown after joining the meeting

Meeting ID: 418-132-077

Post Meeting Dinner Outing!

Moosejaw Pizza and Dells Brewing Company

110 Wisconsin Dells Parkway (Highway 12)

As you leave the Kalahari Resort turn right onto Wisconsin Dells Parkway.

Restaurant is 1.5 miles on the left.

No reservations taken, so bring a friend!