

Wisconsin Public Library Consortium
Digital Library Steering Committee Meeting Minutes
September 24, 2015, 1:00 p.m.

Teleconference meeting held via GoToMeeting – See instructions at end of agenda

Attendees: Wyatt Ditzler, Arrowhead/Beloit; Kelly Rohde, Eastern Shores/Mead; Mark Troendle, Indianhead/L.E. Phillips; Sue Queiser, Indianhead/Barron; Lin Swartz-Truesdell, Kenosha County/Kenosha; Jessica MacPhail, Lakeshores/Racine; Julia Davis, Manitowoc Calument/Manitowoc; Judy Pinger, Milwaukee County/Milwaukee; Jennifer Loeffel, Milwaukee County/Franklin; Emily Passey, Milwaukee County/Shorewood; Kristie Hauer, Nicolet/Shawano Cty; Dale V. Cropper, Nicolet/Brown County; Amy Stormberg, Northern Waters/Shell Lake; Evan Bend, Outagamie-Waupaca; Beth Carpenter, Outagamie-Waupaca/Kimberly-Little Chute; Heidi Cox, South Central/McFarland; Molly Warren, South Central/Madison; Karina Zidon, Southwest/Platteville; Jennie Stoltz, Waukesha County/Pewaukee; Peter Loeffel, Waukesha Co/Muskego; Noreen Fish, Winding Rivers, La Crosse Public; Inese Christman, Wisconsin Valley; Andi Coffin, WiLS; Sara Gold, WiLS; Bruce Smith, WiLS;

1. Call to order
2. Review Agenda – changes or additions
3. Approval of minutes – [July 16, 2015](#) Motion to approve: B. Carpenter, 2nd J. Stoltz, motion passes.
4. Action Items
 - a. Form Steering Chair Nomination Committee (MacPhail)
Molly Warren, Jennie Stoltz and Amy Stormberg will be on the committee.
 - b. OverDrive Development Wish List (Coffin) – The committee is asked to review the remaining items on the OverDrive Development Wish List (sent with agenda) from last year. Committee members should gather feedback from system peers by 10/23/2015 and submit new development requests via this [Google Doc](#). The wish list feedback will be compiled and presented at the November WPLC Steering Committee Meeting to prioritize to present to OverDrive.
Question: How will wishlist be prioritized? Vote, consensus? This will be determined at the next meeting. Add comments by mid-October.
 - c. WPLC Website (Smith/Coffin) – WiLS project managers reviewed proposed changes to the WPLC website. New tab for 'Activities'. Looking to create a one stop shop for WPLC information.
Committee members are asked to review the changes at the [beta site](#) and provide feedback to B. Smith or A. Coffin by 10/8/2015.
5. Reports: Committees, Work Groups and Project Manager Updates
 - a. Decisions made in between 7/16/15 and 9/24/15 meetings: none
 - b. WPLC Board – (Bend) [see meeting minutes](#). Board decided to put R&D funds towards OD Periodicals. Evan gave a shout out to WiLS for work done and relayed that Project

Management contract for WiLS was approved. Logo work is going to start over. Annual member meeting will be held as a combined steering committee meeting next year. OD Periodical titles have been decided and will be ordered Sept 30th. Should be available first couple days of Oct. J MacPhail asked about statistics...same reporting as books. No checkout limit, must download titles via nook app. Bruce will check on promo materials.

c. Selection Committee – (Gold)

We received approx. \$4500 in content credit for an Aug sale. Selectors are starting to create curated collections from purchased content. You will start to see collections like “WI Born and Read”, “Graphic Novels”, “Too Good to Miss” etc.

RTL: For past three weeks we have run an RTL with no \$ limit. 1st: \$24,000, 2nd: \$26,000 and 3rd: \$21,000 . There is currently no way to limit recommendations by publication date, language or subject. Can only exclude specific publishers. Selection Committee has set some criteria to help manage the recommendations including: no preorder titles, no titles over \$95, no titles already in the collection, no series unless 1st in series is in collection, nothing with a pub date over 2 years from today’s date. There is also no easy way to get recommendations to individual systems at this time. We are collecting RTL data for a month to identify trends in recommendations and will be shared with Selection Committee and then at the Nov Steering Committee meeting. Selection Committee is coming up with a list of priority criteria for RTL.

d. Newspaper project (Smith) – see workgroup and project update, FAQ and title list (sent with agenda). Bruce provided update and directed any questions to Emily Pfotenhauer.

e. Logo update (Coffin) Restarted the process and are very happy with the options they have to choose from. Sept 30th options will be sent out to Steering Committee and vote must be completed by Oct 9th.

f. Statistics Work Group (Smith) – see workgroup and project update (sent with agenda) Bruce shared update on workgroup and upcoming sessions on Stats at WLA.

g. Collection Development and Policy Work Group - November the Steering Committee will consider for approval a revised collection policy.

h. OverDrive Update

- i. Provide any questions you would like the project managers to ask OverDrive at their next check-in in mid to late October. Exact date TBD
- ii. Digipalooza (Gold)- see webinar recap by Sara Gold (WiLS) and Jean Anderson (SCLS) <https://vimeo.com/137281784>

6. Ongoing Discussion Items

- a. Libraries Simplified and LEAP (Smith) – see workgroup and project update (sent with agenda) Will continue to report back to committee as these programs progress.

7. New Discussion Items

- a. Buying pool percentage pilot project (Smith) – see workgroup and project update (sent with agenda) Bruce provided overview and will continue to.
 - b. Committee representation (Smith) Bruce will continue to facilitate Steering committee for near future. 25 representatives for WPLC Steering Committee. Individual systems are responsible for appointing representatives. Guests are welcome.
8. Committee information sharing and questions: None
9. Next Meeting Date: November 19, 2015 at 1:00 p.m.