

# WPLC Technology Collaboration Operations Committee

## Member Position Description

### **Committee Charge**

The Operations Committee will be responsible for driving technology collaboration. They will identify appropriate projects for collaboration, create implementation plans, solicit proposals from vendors and present proposals to the Technology Collaboration Steering Committee. It is important that the Operations Committee be free to be creative and be open to all ideas and viewpoints. This Committee will submit collaboration initiative proposals to the Technology Collaboration Steering Committee. It is not authorized to sign agreements or expend funds.

### **Membership**

Membership is open to any technology professional from any Wisconsin Public Library System. Members may contribute in any capacity and on any project. Members may come and go as appropriate. Members are responsible to their Public Library Systems. The Wisconsin Department of Public Instruction, Division for Libraries and Technology may appoint one staff member to participate on this Committee on a standing, advisory basis. **Membership shall not exceed more than 25.**

### **Expectations**

- Operations Committee members will act as representation of their system.
- Committee representatives will be expected to attend and be prepared for committee meetings. Committee meets approximately quarterly.
- Operations Committee representatives will be responsible for reporting information to the libraries they represent in their system and gathering feedback and input as needed.
- Operations Committee representatives will, with advisement from the project managers and oversight by the Technology Collaborations Steering Committee, make all decisions relating to the day-to-day operation of any collaborative technology projects.
- Committee representatives should have experience with and working knowledge of their system's current technology efforts.