

Wisconsin Public Library Consortium
Board Meeting Agenda

March 7, 2014, 10:00 a.m.

Meeting Location: Winnefox Library System
106 Washington Avenue | Oshkosh, WI 54901

Teleconference meeting held via GoToMeeting

- 1. Call to order**
- 2. Review agenda**
- 3. Approval of minutes from January 13, 2014**
- 4. Information sharing from partners**
- 5. Current project discussion/decisions**
 - a. Open Meetings: This is a follow up from the previous meeting to determine whether WPLC meetings need to be compliant with open meetings law. Should the opinion be available in time for this meeting, there will be a discussion about this topic and potential action.
 - b. Vendor Selection and Open Content Committees: The bylaws and Governance Structure report do not provide placement for these two committees. This discussion and potential action is to determine if these committees report to the Steering Committee or Board.
 - c. Gadget Packages: The survey results have been sent as an attachment with this agenda. There will be a discussion about this and potential action to determine how the package is maintained. See survey results sent with this agenda.
 - d. 2013 End of Year Budget and 2014 YTD Budget Updates: A final 2013 budget summary will provided and action will be taken on any allocation of carryover funds. See 2013 and 2014 budget spread sheets sent with this agenda.
 - e. Board Meetings: The survey results have been sent as an attachment with this agenda. There will be a discussion about this and potential action to determine whether board meetings will have a regular schedule and what frequency the board will meet. See survey results sent with this agenda.
 - f. Annual WPLC Meeting – Per the bylaws, one annual member meeting should be held each year. WAPL has been identified as a time this can be held. There are a few discussions and decisions to be made about this meeting
 - i. The bylaws state about this meeting: *In addition to other business, this meeting shall be used to evaluate the activities and progress of WPLC to date and to consider the future of the Consortium.* A business meeting and having agenda items related to what the bylaws call for will likely require more than one hour. Currently, rooms for WPLC meetings have been reserved for 4:00 on Wednesday, May 7, and 5:00 on Thursday, May 8. The questions to discuss and take action on are whether there should be two meetings, one with general business and the other focused on an annual meeting agenda, or should there

just be an annual meeting at one of the times and a business meeting held at a later date?

- ii. Currently, 4 agenda items have been identified to provide the opportunity to evaluate the activities and progress of WPLC at the annual meeting. Action needs to be taken to finalize what the agenda items will be for the annual meeting. The proposed agenda items are:
 - Feedback and evaluation process via a survey to members
 - Updates from project manager and update on committees
 - State of services including usage stats
 - Q & A and idea discussion with representatives from board
- iii. If a decision is made to survey members, input for survey questions is needed.

6. Updates from previous meetings

- a. Open Content Committee – (S. Gold) Questions/discuss as needed
 - i. The WPLC Open Content Committee (OCC) will be welcoming additional members to the committee this month. The OCC will meet in conjunction with the WPLC Vendor Selection Committee (VSC) at their next meeting to review open content platform options and help the VSC determine what, if any, funds from the digital content budget should be allocated to an open content platform project.
- b. Steering Committee – (E. Bend)

7. New Projects/Proposals/Discussions

- a. Discussion of what projects and new directions the board wants to consider doing now with the Steering Committee in place.

8. Next meeting date (May 2013 - WAPL)

Parking Lot:

- Weeding OverDrive Collection
- Weeding/Dismantling NetLibrary Collection

** For those attending via GoToMeeting*

1. Web:

- Click <https://www4.gotomeeting.com/join/333254431> any time after 9:30am on March 7th.
- When you join the meeting you'll be prompted to download a small application to your computer.
- Enter this meeting ID 333-254-431 if asked.

2. Audio:

- Use a microphone and headphones/speakers.

- Or call in using a telephone/speakerphone:

Dial: [\(646\) 982-0003](tel:(646)982-0003)

Access code: 333-254-431

Audio PIN: shown after joining the meeting

Joy will be logged in to the meeting space by 9:30am that day if anyone wants to check their computer's speakers and/or microphone audio levels.