

WPLC Board Meeting
Minutes
July 10, 2008
South Central Library System

Present: Lin Swartz-Truesdell (KCLS), Stef Morrill (SCLS), Mellanie Mercier (WCFLS), David Weinhold (ESLS), Krista Ross (SWLS), Inese Christman (WVLS), Noreen Fish (WRLS), John Thompson (IFLS), Ruth Ann Montgomery (ALS), Bernie Bellin (LLS) Evan Bend (OWLS), Kristen Anderson (WRLS), Kathy Schneider (WiLS), and Linda Miller, Project Manager.

1. Reports from the WPLC Partners

WVLS has conducted training on OverDrive and is seeing circulation increase.

2. Budget

Stef Morrill reported that OverDrive is adjusting its billing to correct an overcharge for two months after the rate changed at the three year anniversary. She distributed a year to date budget report.

WCFLS plans to contribute \$5,000 for OverDrive content from LSTA funds, and ALS may also be able to contribute some additional funds for content.

The Budget Committee presented a recommended budget for 2009. The budgeted was moved and adopted as presented.

3. New Technology Gadgets

Partners are beginning to reserve the two packages of gadgets for training. Partners must make any reservations for individual member libraries. Stef reported that SCLS staff prepared the packages and the documentation, which is now available for partners to download. Dave Weinhold suggested that the first year be reserved for the partners' use of the packages with the possibility of opening the program to individual libraries thereafter. The cases containing the packages are locked for delivery.

4. OverDrive

The signed renewal of the contract was received from OverDrive. The renewal covers May 1, 2008 through April 30, 2011.

Steve Hesel submitted requests from a patron regarding functionality of the Digital Download Center. Linda Miller will check with OverDrive as to whether any changes can be made.

OverDrive is now testing its new MP3 format with the public library in Washington, D.C. The plan is to

release new titles for selection by other libraries in September. The Selection Committee will review and bring a recommendation to the board. OverDrive has added information about using iPods to the information and support pages.

The reviews from AudioFiles have been added and display with the title record.

One staff member from SCLS is registered to attend Digipalooza.

Discussion continued on bringing the OverDrive bookmobile to Wisconsin. The difficulties in booking it for one of the state or regional fairs include the cost to have a booth or display and the fact that no libraries participate in those events. OverDrive prefers that the visit be in conjunction with a library or book fair.

OverDrive is offering training in September for any of its customers. Since all of the training sessions that WPLC has previously offered are available, no WPLC-only training will be scheduled for awhile. Instead, libraries are encouraged to register staff for training in September.

OverDrive performs maintenance every third Thursday of the month from 5:00 AM to 7:00 AM Central time. The service is unavailable during that time.

An issue with patrons not receiving notifications of holds was resolved. It related to an upgrade made in a server at Winnefox which hosts the e-mail address used for the notices. Almost all of the patron issues sent directly to Linda Miller during May related to this issue. Of the seventeen issues sent directly to Linda in June, six related to the hold notification issue and four related to a library system with server problems that would not allow OverDrive to connect for authentication.

The State College Public Library, PA was informed that it could link to the WPLC wiki as long as it gave WPLC credit.

Kathy Schneider reported that the Selection Committee did not renew the Maximum Access audio book collection. Instead, the committee decided to purchase copies of the titles that had circulated. The committee did subscribe to 50 A&E video Maximum Access titles at a cost of \$5,600.

The program for WLA has been planned. Presenters include Steve Hesel (MCFLS), Nancy Fletcher (WCFLS), Carol Kuntzelman (Hedberg, ALS), and Mary Knapp (Madison, SCLS). The program is scheduled for Friday, November 7.

OverDrive has created promotional materials that libraries can use. Free materials include a bookmark, business card, flyer, poster, and brochure. The files are offered in the pdf format, which libraries may download from www.overdrive.com/products/dlr/partnerservices-promotionalmaterials.asp OverDrive does not allow these materials to be customized. OverDrive's generic web address is provided on the materials.

Logos for library web sites and format icons for library catalogs are also available for downloading at www.overdrive.com/products/dlr/logos.

OverDrive will customize, at no cost, some of the printed materials for WPLC but not for an individual library. OverDrive must print the customized materials, and it does charge for printing. This is the only option that OverDrive offers for customizing its materials. Customization can include using a specified color, logo, the WPLC Digital Download Center web address, and selection of the image for the piece. OverDrive has given WPLC a one-time credit of \$500 for printing. Shipping and handling charges are additional. In reviewing the chart of printing services, the \$500 credit would not go far to cover any items intended to cover the entire state. Linda will ask OverDrive if it will reconsider using the credit to customize the materials with the WPLC URL and allow libraries to download and print them in-house.

5. NetLibrary

WRLS would like to add titles but lacks funds. ESLS also wants to continue to develop the collection, perhaps focusing on it as a reference tool, and plans to ask its libraries for funds.

6. Annual Meeting Schedule

The board agreed that the first meeting of the year will be designated as the annual meeting. Everyone should bring ideas for the agenda to the next meeting. One agenda item needs to be to appoint a representative to WLA.

Dave Weinhold offered to convene a meeting of a committee to consider the options offered in the WPLC Bylaws regarding a Chair and Recording Secretary. John Thompson and Mellanie Mercier also agreed to serve on the committee.

7. Project Proposals/New Projects

Dave Weinhold proposed using R&D funds remaining at the end of the year to investigate new e-book formats.

8. Next Meeting

The next meeting of the WPLC board will be on Wednesday, October 8, 2008, 10:00 AM at the SCLS office.